

SEP 1970

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MEMORANDUM FOR: Chief, Physical Security Division, OS

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SUBJECT : Records Storage Facility, [REDACTED]

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1. The contract for construction of the Building A-25 Records Storage Facility should be awarded about 25 September 1970. As the attached correspondence indicates, Records Administration Branch personnel are extremely anxious that we meet the deadline of 1 January 1971 for completion of the A-25 facility.

2. As the personnel of your office who participated in the early planning are aware, the completion of the installation of the security alarm system for Building A-25 is being accomplished by the Office of Security (OS) personnel, rather than the contractor. Thus, in order to meet this deadline, it is essential that the OS portion of the work be programmed to mesh with the contractors completion of his portion of the work and still have the complete installation finished and ready for use by the 1 January 1971 deadline.

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3. I suggest that your office advise the [REDACTED] of the individual in Physical Security Division, OS, who will serve as your project monitor or individual in charge of accomplishing the OS portion of the work. This would facilitate direct liaison between [REDACTED] and OS as the project progresses. Please send this office a copy of any memorandum you furnish [REDACTED] on the subject.

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4. A set of the plans and specifications for the A-25 portion of the work were hand-carried to Mr. [REDACTED] of your office on 20 August 1970 for your review and comment. Since responsibility for installation of the security alarm system is divided between Government representatives (OS) and the contractor, we would appreciate your assistance in making certain the contract is completely and explicitly clear on the relative responsibilities of the Government and the contractor, insofar as testing and acceptance of the finished installation is concerned. Obviously, the contractor cannot be held responsible

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for either the performance of the Government-installed portion, or of the overall system. We would certainly like to avoid some of the contractual difficulties that have surrounded previous projects of this type.

[REDACTED] 25X1A9a

Chief

Real Estate and Construction Division

Att

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(26 August 1970)

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